

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: Wednesday, April 19, 2023
Time: 6:00 pm
Location: Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:02 pm by President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance:

Present – Mr. Abu-Shanab, President
Absent (Excused) - Mr. Ali Al-Zaqzuq, Treasurer
Present – Mr. Imad Hamad, Secretary
Absent (Excused) – Mr. Qurban Choudhury, Vice President
Present – Dr. Elmoataz Ibrahim, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN (arrived at 6:17 pm)
Dr. Azra Ali, EMAN
Mr. Ehab Hassan, EMAN
Dr. Lorilyn Coggins, EMAN
Mr. Tom Kozak, Caniff Liberty Academy
Ms. Suki Gruesbeck, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Hamad and seconded by Dr. Ibrahim to approve the agenda. The vote was unanimous (3/0) in favor of the motion (Ayes - Abu-Shanab, Hamad, and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Hamad and seconded by Dr. Ibrahim to approve the minutes of the Regular Meeting held on March 15, 2023, as read. The vote was unanimous (3/0) in favor of the motion (Ayes - Abu-Shanab, Hamad, and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Correspondence

A letter from Oakland University was received reappointing Mr. Al-Zaqzuq to a new term on the Board of Directors.

Reports

Dr. Ali welcomed the Board to the April meeting and noted that Mr. Saber was on his way. Dr. Ali then presented highlights of the written report with a focus on academic progress, assessment, professional development, and staffing. Dr. Coggins highlighted compliance.

Dr. Coggins summarized the March financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

Unfinished Business

It was moved by Mr. Hamad and seconded by Dr. Ibrahim to adopt the High School Contract Amendment Resolution as presented. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Hamad and Ibrahim). Motion passed – Contract Amendment Resolution adopted.

New Business

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the financial reports as presented. The vote was unanimous (3/0) in favor of the motion (Ayes - Abu-Shanab, Hamad, and Ibrahim). Motion passed – Financial Reports approved.

It was moved by Mr. Hamad and seconded by Dr. Ibrahim to approve the revised Lottery and Enrollment Procedures for 23-24 as presented to include 9th Grade offerings. The vote was unanimous (3/0) in favor of the motion (Ayes - Abu-Shanab, Hamad, and Ibrahim). Motion passed – Revised Lottery and Enrollment approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the annual ESP Evaluation as presented. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, and Ibrahim). Motion passed – Annual ESP Evaluation approved.

Other Business

The Board engaged in a discussion regarding various options for the academy facility. Mr. Saber reported that EMAN has been in communication with the City of Detroit regarding several available properties. He also reported that an appraisal was received of the current building with a valuation of \$2,070,000. The current building is a 100 year old building in need of new windows at a minimum. It is estimated that new windows will cost approximately \$450,000.

A meeting with Dr. Siddique has been scheduled with the facility committee for Wednesday, April 26, 2023, at 4:00 pm.

Authorizer Comments

The May Resource Calendar was provided to the Board.

Ms. Gruesbeck brought comments to the Board from Oakland University as authorizer, noting the upcoming Board Appreciation dinner scheduled for May 4th and the National Charter Schools Conference scheduled for June 18-21 in Austin TX. She reported that the PSA office has hired a new member, Kyle Grattan, who will bring expertise to marketing. She also noted that transparency visits are being scheduled and should begin in late June or early summer.

Mr. Saber noted that school colors for the OU Dinner are gold and black. He offered to provide polos with Caniff logos to any board member.

Extended Public Comments

There was no extended public comment.

Closing Items

The next regular meeting was announced for Wednesday, May 17, 2023.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad that the meeting be adjourned at 6:48 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved ☒ as read, [] as corrected, by the Academy Board at a duly noticed open meeting held on May 17, 2023 at which a quorum was present.

By:
Its: Secretary

